

Nauvoo - Colusa Community Unit School District # 325

Board of Education

Michael Siegfried President
Sandy Stevenson Vice President
Tonya Little Secretary
Michele Snyder
Tina Poe
Trischa Kyle
Brent Schmitz

2461 N. State Hwy. 96
Nauvoo, IL 62354



Superintendent
Dr. Kent H. Young
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Principal
Dan Ayer
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Board of Education Minutes

Monday, March 19, 2018 Time: 6:30 P.M.
Nauvoo-Colusa Elementary School Cafeteria
2461 North State Highway 96, Nauvoo, Illinois 62354

1.0 Call to Order by Mr. Siegfried, School Board President

The board meeting was called to order at 6:30 p.m. by President Michael Siegfried.

2.0 Roll Call

Present: Mrs. Kyle, Mrs. Poe, Mr. Schmitz, Mr. Siegfried, Mrs. Snyder, Mrs. Stevenson.

Absent: Mrs. Little.

Also Present: Mr. Young, Mr. Ayer, Mrs. April Anderson, Mrs. Diane Hall, Mrs. Amanda Kreps, Mrs. Miller.

3.0 Pledge of Allegiance

Mrs. Little entered the meeting at 6:32 p.m.

4.0 Approval of Minutes

4.01 Approve Regular Meeting Minutes for February 2018

Mr. Schmitz made the motion to approve the regular meeting minutes for February 2018 with a second by Mrs. Snyder. Ayes-7, Nays-0. Motion carried.

5.0 Financials

5.01 Pay Bills for February 2018

Mrs. Snyder made the motion to pay the bills for February 2018 with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

5.02 Approve Financial and Treasurer Report for February 2018

Mrs. Poe made the motion to approve the financial and treasurer report for February 2018 with a second by Mrs. Kyle.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

This year N-C spent \$1,687,414 in the education fund compared to \$1,454,873 spent in the education fund last year. In the operation and maintenance fund, N-C spent \$139,048 this year compared to last year the district had spent \$169,685. The district spent \$190,859 in the transportation fund compared to \$259,237 last year. The district spent \$2,017,321 this year compared to \$1,883,759 last year at this time in those three funds for a difference of \$133,562 more this year compared to last year.

The 28th of February completed 67% of the 2018 fiscal year. The district expended 63.3% of the education budget, 41.4% of the operations and maintenance budget, and 57.0% of the transportation budget.

Fund balances as of February 28, 2018: Education: \$1,211,901 Operation and Maintenance: \$507,923 Transportation: \$270,661 and Working Cash: \$176,244. The four Major Fund Balances: \$2,166,729. Total Fund Balance for all funds: \$3,294,189.

Fund balances as of February 28, 2017: Education: \$937,555, Building: \$422,176, Transportation: \$155,566 and Working Cash: \$146,139. The four Major Fund Balances: \$1,661,436. Total Fund Balance for all funds: \$2,648,280.

The district has \$505,293 more this year compare to last year in the four major funds. The district has \$645,909 more this year compared to last year in total fund balance.

6.0 Recognition of the Members of the Audience

6.01 Public Comment

There was no public comment.

7.0 Superintendent's Report

7.01 Consider a Presentation on the District's Test Data from Previous Years in Room 12- Diane Hall

The board moved to Room 12 to listen to a presentation from Mrs. Diane Hall. She gave a brief history on the state's standardized tests over the last several years. She also presented a summary on the district's PARCC Assessment data over the last three years. The board thanked her for her time in gathering and presenting the information.

The board returned to the cafeteria to continue the regular meeting. Lane, Angee, and Caleb Sinele had entered during the presentation and were waiting in the cafeteria.

7.02 Transportation Report

Mr. Young reported that the white activity bus was involved in a minor accident in Hamilton, Illinois, after practice on March 5, 2018. The bus is being repaired at Melton's Garage in Dallas City. The Illinois Department of Transportation visited the school today and inspected all the buses. There were only two minor issues to repair and none of the buses were taken out of commission.

7.03 Consider the Annual Inspection Report by the Regional Office of Education and the State Fire Marshal

The annual inspection report was included in the board packet. Mr. Jeff McCarty has already responded to the report. Mr. Young has been consulting with Mr. Ayer and Mr. Jeff McCarty about the gym floor. It is in poor shape but it may be possible to do one more sanding on it. Overall the building is in good condition.

7.04 Elementary Report

Mr. Ayer's report was included in the board packet.

7.05 Other

Caleb Sinele presented information on his Eagle Scout project which is to build new dugouts at the school baseball diamond. He will be meeting with the Sports Boosters to check on funding for the project. He will also check on community support and then come back to the board if additional funding is needed.

8.0 Action Items

8.01 Consider Allowing the Maintenance Director to Hire Two Summer Employees

Mrs. Little made the motion to allow Jeff McCarty to hire two summer employees with a limit of \$12,000 with a second by Mrs. Stevenson. Based on a previous policy set by the board, Mr. McCarty will review the applications and then come to the board with his recommendations. The job openings will be posted at the school, on the school website, at Warsaw High School, and in a couple of local public locations such as the Post Office and Caseys. Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.02 Consider the Approval of the Bread Bid for the Fiscal Year 2019.

Mr. Siegfried made the motion to approve the bread bid from Bimbo Bakery for the 2018-2019 school year as presented with a second by Mr. Schmitz. We received one bid this year. The bid was as follows: WGWS sandwich

bread 24 oz. \$2.97, whole wheat bread 20 oz. \$2.97, whole grain hamburger buns 12 count \$2.61, whole grain hamburger buns 16 count \$3.36 and whole grain coney buns 16 count for \$3.36.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.03 Consider the Approval of the Fuel Bid for the Fiscal Year 2019

Mrs. Little made the motion to approve the fuel bid at the firm price from West Central F.S. for the 2018-2019 school year as presented with a second by Mr. Siegfried. They presented both firm and flexible bids. The district received one bid this year. The firm bid is as follows: Premium Deselex LS \$2.372, Premium Deselex LS w/11% Soy \$2.425, Premium Deselex LS Winter \$2.407, Unleaded w/Ethanol \$2.101.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.04 Consider the Approval of the Mowing Bid for the Fiscal Year 2019

Mr. Siegfried made the motion to approve the mowing bid from Walker Mowing Service for the 2018-2019 school year as presented with a second by Mrs. Little. The bid was \$240.00 per mowing with trimming. Mr. McCarty will discuss expectations with them. The district received two bids for the mowing this year.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.05 Consider the Approval of the Snow Removal Bid for the Fiscal Year 2019

Mr. Schmitz made the motion to approve the snow removal bid from Mike Reed for the 2018-2019 school year as presented with a second by Mrs. Poe. The bid was \$60 per hour. The district received one bid for snow removal.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.06 Consider the Approval of the Pesticide Management Bid for the Fiscal Year 2019

Mrs. Poe made the motion to approve the pest managements bid from O'Donnell's Termite and Pest Control for the 2018-2019 school year as presented with a second by Mrs. Little. The bid for monthly service (12 services per year) is \$52.00 per month.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.07 Consider the Approval of the Milk Bid for the Fiscal Year 2019.

Mrs. Little made the motion to accept the firm milk bid submitted by Prairie Farms for the 2018-2019 school year with a second by Mrs. Stevenson. The firm bids is as follows: ½ pint 1% white milk \$.310, ½ pint skim chocolate milk \$.320, 5 lb. sour cream \$7.75, 5 lb. cottage cheese \$7.75.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.08 Consider Approving the \$500,000 Line of Credit with the State Bank of Nauvoo

Mr. Siegfried made the motion to approve the line of credit of \$500,000 at the State Bank of Nauvoo with a second by Mrs. Poe.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.09 Consider the Purchase of the Go Math Series from Houghton Mifflin Harcourt

Mr. Siegfried made the motion to approve the purchase of the Go Math series from Houghton Mifflin Harcourt with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.10 Consider the Acceptance of the First Grade Teacher Resignation Letter

Mrs. Poe made the motion to accept the resignation of Rhianon Helms as first grade teacher with a second by Mrs. Kyle.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.11 Consider the Reduction in Force of an Educational Support Personnel Employee for the 2018-2019 School Year
Mrs. Little made the motion to reduce the position of an Educational Support Personnel Employee, Megan West, effective at the end of the 2017-2018 school year with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.12 Consider the Reduction in Force of an Educational Support Personnel Employee for the 2018-2019 School Year
Mrs. Snyder made the motion to reduce the position of an Educational Support Personnel Employee, Kelly Siegfried, effective at the end of the 2017-2018 school year with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.13 Consider the Reduction in Force of an Educational Support Personnel Employee for the 2018-2019 School Year
Mrs. Little made the motion to reduce the position of an Educational Support Personnel Employee, Nicole McCarty, effective at the end of the 2017-2018 school year with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.14 Consider the Reduction in Force of a Part-time Educational Support Personnel Employee for the 2018-2019 School Year

Mrs. Poe made the motion to reduce the position of a part-time Educational Support Personnel Employee, Charlene Dias, effective at the end of the 2017-2018 school year with a second by Mrs. Stevenson.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.15 Consider the Reduction in Force of an Educational Support Personnel Employee for the 2018-2019 School Year
Mr. Schmitz made the motion to reduce the position of an Educational Support Personnel Employee, Michele Reinhardt, effective at the end of the 2017-2018 school year with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

8.16 Consider the Dismissal of an Educational Support Personnel Employee for the 2018-2019 School Year

Mrs. Stevenson made the motion to dismiss Brittni Nellis as an Educational Support Personnel Employee at the end of the 2017-2018 school year with a second by Mrs. Little.

Mrs. Kyle-Abstain, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Abstain, Mrs. Stevenson-Yes. Motion carried.

8.17 Consider the Dismissal of a Classroom Teacher for the 2018-2019 School Year

Mrs. Stevenson made the motion to approve the dismissal of Jill McClellan as a classroom teacher at the end of the 2017-2018 school year with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-No, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.0 Communications and Correspondence

9.01 Easter Break-Spring Break- March 29-April 2, 2018

9.02 Regular School Board Meeting- April 16, 2018- 6:30 p.m.

9.03 Regular School Board Meeting- May 21, 2018- 6:30 p.m.

9.04 Eighth Grade Promotion- May 23, 2018- 6:00 p.m.

10.0 Adjournment

Mrs. Poe made the motion to adjourn the meeting at 8:28 p.m. with a second by Mr. Schmitz. Ayes-7, Nays-0. Motion carried.